



St Peter's
Church of England Primary School.

St Peter's C of E Primary School
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In Year Admissions

This term relates to admissions to school that take place outside of the normal admission dates. This may relate to you if you are new to the area and require a school place or if you already live in the area and you want to move your child from their current school to our school. If this does relate to you then you should complete the In Year Admission form and send it to the Pupil Access Team, Lancashire County Council, PO Box 100, County Hall, Preston, PR1 0LD.

If there is a place available then we will contact you via telephone if one is provided, alternatively we will write to you. If there is no place available then we will write to you to advise you of this and provide you with details of a parent's right to appeal.

The link below enables you to access admission appeal paperwork and contains guidance documents to assist parent/guardians further.

<https://www.lancashire.gov.uk/children-education-families/schools/appeal-against-an-admission-decision/>

Please be aware you can only appeal once per academic year for the same school, unless there has been a significant, relevant, change in family circumstances since the original appeal hearing.

The Pupil Access team will be able to advise you of the availability of school places at alternative schools. You can contact them on 01254 220747 or email pupil.accesseast@lancashire.gov.uk.

If you are unable to download a copy of the In Year Admission form, copies are available for you to collect from school.